



ALAN M. ARAKAWA  
MAYOR

OUR REFERENCE

YOUR REFERENCE

# POLICE DEPARTMENT

COUNTY OF MAUI  
RECORDS AND IDENTIFICATION SECTION  
55 MAHALANI STREET  
WAILUKU, HAWAII 96793  
(808) 244-6355  
FAX (808) 244-6418



TIVOLI S. FAAUMU  
CHIEF OF POLICE

DEAN M. RICKARD  
DEPUTY CHIEF OF POLICE

Permit to Acquire Firearms Information & Procedures  
Wailuku (Main) Police Station only  
Monday - Friday (excluding holidays)  
8:00 am – 3:00 pm  
(808) 244-6355

## [Reference Hawaii Revised Statutes §134-2](#)

### **Basic application requirements:**

- United States Citizen or Legal Permanent Resident Alien
- 21 years of age
- No felony-level convictions or misdemeanor crime of violence or sale of drugs convictions (in any state)
- Not restrained by a Temporary Restraining Order or Protective Order issued in any state

### **APPLICATION PROCESS**

Please bring the following documentation with you when applying. The application must be completed at the Records Section of the Maui Police Department.

#### **Step 1 – First time applicants, bring with you:**

- Valid government issued photo identification
- Hunter's education card or a handgun safety training course affidavit. (Handgun permits only)
- Cashier's check or money order for **\$43.25** payable to the **Hawaii Criminal Justice Data Center**
- Birth Certificate or Proof of U.S citizenship if born outside the United States (valid US Passport, original Naturalization Certificate, or Consular Report of Birth Abroad)
- Valid Permanent Resident Card Form I-551 ("Green Card") if applicable.

#### **Step 2 – To be completed at the Maui Police Department Records Division:**

- Firearms questionnaire form.
- Permit to acquire application.
  - If firearm to be acquired is a handgun(s) you must know what caliber, make, action and who you are purchasing from at time of application.
- Mental health waiver form.
- Juvenile firearms clearance waiver (if under 25 years of age).
- Fingerprint card and photograph.

Forms are to be completed and signed at the Maui Police Department Records Section.

**Step 3 – Mandatory 14-20 day waiting period. During this waiting period the following checks are performed:**

- Background check. (Background check includes, but is not limited to, warrant checks, local and national arrest history, local and national criminal history, local and national criminal convictions, any pending cases and TROs.)
- You will be provided with your *pending permit* number and the earliest date that you may pick up your approved permit. Please call the number listed on your pending permit slip to verify that your permit is approved.
- Once permit is approved, **you must pick it up in person** at the Maui Police Department Records Section. Permits are not mailed, faxed or released to anyone other than the applicant. Permits not picked up by the 14th day after clearance, will be voided. Applicants will need to reapply and another mandatory 14-day waiting period will be applied, so please plan accordingly.
- Upon issuance, long gun (rifle/shotgun) permits will be valid for one year. Handgun permits are valid for ten (10) days and only for the specific transaction identified on the permit.

**Firearms registrations:**

[Reference Hawaii Revised Statutes §134-3](#)

Registrations are done between the hours of **8:00 am to 3:00 pm** only.

**Basic Requirements for All Registration Transactions:**

- Proof of U.S citizenship; U.S. birth certificate, or if born outside of the United States, a valid US Passport, or your original Naturalization Certificate; or Valid Permanent Resident Card Form I-551 (“Green Card”)
- 21 years of age – valid picture I.D.
- No felony-level convictions or crime of violence convictions (in any state).
- Every person registering a firearm acquired outside of Hawaii will be fingerprinted and photographed.
- Every person registering a firearm acquired outside of Hawaii will be the subject of a background check including an inquiry with the National Instant Criminal Background Check System (NICS) before any determination to register the firearm is made

**Firearms Acquired in Hawaii**

- All firearms acquired in Hawaii are to be registered at the Maui Police Department Records Section. Firearms ***must be unloaded*** and transported and brought into the building in an “enclosed container” (a rigidly constructed receptacle or a commercially manufactured gun case or the equivalent thereof that completely encloses the firearm).
- Firearm transfers between private persons shall be done at the Maui Police Department Records section. Both the current firearm registered owner and the person acquiring the firearm must be present at time of transfer. Current owner should bring their firearm registration with them for the transfer so that it may be stamped as “transferred” and retained for their records.